

708.0 Use of University Facilities and Outdoor Space

Appendix B

General Reservation Request Review Criteria

Has clear contact information been provided and has the requester furnished sufficient information in order to understand and evaluate the reservation request?

Is the proposed use consistent with applicable University policies, including, but not limited to, Board of Trustees Policy 705.1, UA Systemwide Policies and Procedures 715.1, and Fayetteville Policies and Procedures 708.0?

Is the space requested an area that is generally accessible to members of the campus community?

Is the requested space already reserved?

Has the requester previously violated University policies, particularly those related to facilities use?

Does the requester agree to follow published University policies?

Will the activity materially and substantially disrupt another expressive activity in an area of campus that is reserved for the exclusive use or control of another group?

Will the activity significantly hinder the expressive activity of another person or group?

Will the activity prevent the communication of a message of another person or group?

Will the activity prevent the transaction of the business of a lawful meeting, gathering or procession by:

Engaging in fighting, violence or other unlawful behavior?

Physically blocking or using threats of violence to prevent persons from attending, listening to, viewing or otherwise participating in the activity?

Is there a risk of personal injury or physical damage associated with plans for preparing or conducting the event?

If so, should a release or waiver be required or should the risk be addressed through requiring insurance?

Is the requestor willing to be responsible for providing insurance and meeting costs for security, clean-up, and damage, or other applicable costs, as applicable based on the objective nature of the event?

Have adequate plans been made for parking or transportation?

Are any viewpoint- or content-neutral conditions (for example, to ensure personal safety) necessary for approval?

Per Ark. Code. Ann. §§ 6-60-1001 through 1010, approval of outdoor space reservations for expressive activity by members of the campus community, and any conditions or restrictions on such use, must be based on criteria that are viewpoint- and content-neutral.