

**Request for University Payment of Remote High Speed and/or Wireless Data Access**

**Date:** \_\_\_\_\_

**Requisition Number:** \_\_\_\_\_

**Employee Name:** \_\_\_\_\_

\_\_\_\_\_ New request, or \_\_\_\_\_ Renewal of previous approval (date of previous approval \_\_\_\_\_)

Data Access Carrier Name: \_\_\_\_\_ Total Annual Cost: \$\_\_\_\_\_

Payment method: \_\_\_personal reimbursement \_\_\_Pcard \_\_\_Purchase Order

Were other providers contacted for rates? How do you know this plan is a reasonable cost provider of comparable remote data service in the service area?

\_\_\_\_\_  
\_\_\_\_\_

Explain in detail how acquiring remote data access benefits the University of Arkansas:

\_\_\_\_\_  
\_\_\_\_\_

**I certify that I have read and understand the University Policy on Payment for Remote High Speed and/or Wireless Data Access.**

**Employee:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Dept. Head, Dean, VC/Provost or Chancellor:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

April, 2003