

**2009-2010 Holiday Schedule**

The University of Arkansas, Fayetteville, will observe the following holidays during the period July 1, 2009 through June 30, 2010:

- |     |                    |                                                                                |
|-----|--------------------|--------------------------------------------------------------------------------|
| 1.  | July 3, 2009       | Independence Day                                                               |
| 2.  | September 7, 2009  | Labor Day                                                                      |
| 3.  | November 26, 2009  | Thanksgiving Day                                                               |
| 4.  | November 27, 2009* | Thanksgiving Holiday                                                           |
| 5.  | December 24, 2009  | Christmas Eve                                                                  |
| 6.  | December 25, 2009  | Christmas Day                                                                  |
| 7.  | December 28, 2009  | In lieu of Veteran's Day                                                       |
| 8.  | December 29, 2009  | In lieu of employee's birthday                                                 |
| 9.  | December 30, 2009  | Charged to annual leave**                                                      |
| 10. | December 31, 2009  | Charged to annual leave**                                                      |
| 11. | January 1, 2010    | New Year's Day                                                                 |
| 11. | January 18, 2010   | Dr. Martin Luther King's Birthday                                              |
| 12. | March 26, 2010     | Friday of Spring break, in lieu of George Washington's/Daisy Gatson Bates' Day |
| 13. | May 31, 2010       | Memorial Day                                                                   |

\*Declared by Governor

\*\*Employees who do not wish to use annual leave on December 30 and December 31 may make up the time by working extra hours during the early part of December. Specific information will be provided to employees and departments before December, 2009.

Holidays declared by Governor's Proclamation will be observed by departments not involved in patient care activities. Employees who care for patients and are scheduled to work on these proclaimed holidays will not receive time-and-a-half pay. However, they will be entitled to the extra holiday at times that are mutually acceptable to the employee and his/her supervisor.

When a holiday (except December 25) falls on a Saturday, the preceding Friday is observed; when December 25 falls on a Saturday, the following Monday is observed. When a holiday (except December 24) falls on a Sunday, the following Monday is observed.

All regular salaried and non-student extra help employees are eligible to receive holiday pay provided they are in paid status the last scheduled work day before the holiday and the first scheduled work day after the holiday, in accordance with Arkansas Code Ann. §1-5-104.

Employees who work less than full-time may take the holiday at a rate proportionately equal to their time worked. For example, if an employee works half-time, a holiday would be granted equivalent to four (4) hours.

Revised May 18, 2009

February 18, 2009